

GAELSCOIL COIS FEABHAIL

Carn na Gairbhe,
Bun an Phobail,
Co. Dhún na nGall.

Fón/Facs: 074 9385762
Ríomhphost: gaelscoilcoisfeabhail2007@yahoo.ie
Uimhir Rolla: 20144M



Enrolment Policy Gaelscoil Cois Feabhail

Decisions in relation to applications for enrolment are made by the Board of Management, in accordance with school policy. As a general principle, having regard to the school's enrolment policy, children will be enrolled on application, provided that there is space available, and the parents will be informed of this on the day on enrolment. In the case of there being no space available in the class to which the child is enrolling a waiting list will be drawn up according to date of registration and waiting list applicants will be informed of any places that may become available thereafter. The Board will have regard for relevant Department of Education and Science guidelines in relation to class size and staffing provisions and / or any other relevant requirements concerning accommodation, including physical space and the health and welfare of children. The Board is bound by the Department of Education and Science's *Rules for National Schools*, which provides that pupils may only be enrolled from the age of four years and upwards, though compulsory attendance does not apply until the age of six years.

While understanding that all parents have the right to register their child/ren in the school of their choice, the Board of Management has the responsibility to protect the rights of the general school public especially children currently registered/attending the school. In order to uphold these rights it will be necessary for the Board of management to make decisions in the best interests of all children. Therefore the Board of Management will decide the maximum number of entrants in each classroom based on the following criteria and with reference to school policies.

- q Space in classroom
- q Educational needs of children in particular age groups
- q Mixed class groupings
- q Children in class group with special educational needs
- q Guidelines from Department of Education & Science regarding average maximum class.
- q The recommendations of An Príomhoide

Enrolment:

The following are the mandatory eligibility criteria that must be satisfied to qualify for enrolment in Gaelscoil Cois Feabhail.

- Child must be 4 years of age on 1st September (year of starting school)
- Parents/Guardians must be in favour of education through the medium of Irish, be supportive of this objective and the school ethos.

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In the case of Excess Applicants:

In the event that applications for enrolment exceeds / is expected to exceed the number of places available the following criteria will apply in allotting places to children in Junior Infants for the following school year.

- Brothers and sisters including stepbrothers and stepsisters of children currently enrolled in the school. Foster children being cared for by families of children currently enrolled in the school
- Children of current staff members

When the above criteria have been fulfilled and there are spaces still available, children will be enrolled in the school according to date of application.

When class groups have been filled, a waiting list will be drawn up of all future applicants. Vacancies thereafter will be filled on a first come, first served basis from the waiting list.

Enrolment of Children with Special Needs.

In relation to applications for the enrolment of children with special needs the Board of Management will request that a copy of the child's medical and / or psychological report or where such a report is not available, will request that the child be assessed immediately. The purpose of the assessment report is to assist the school in establishing the educational and training needs of the child relevant to his / her disability or special needs and to profile the support services required.

Following the receipt of the report, the Board will assess how the school can meet the needs specified in the report. Where the Board deems that further resources are required, it will, prior to enrolment, request the Department of Education and Science to provide the resources required to meet the needs of the child as outlined in the psychological and / or medical report. These resources may include for example, access to or the provision of any or a combination of the following: visiting teacher service, resource teacher for special needs, special needs assistant; specialised equipment of furniture, transport services or other. The school will meet with the parents to discuss the child's needs and the school's suitability or capability in meeting those needs. Where necessary, a full case conference involving all parties will be held, which may include parents, principal, class teacher, learning support teacher, special class teacher, resource teacher for special needs or psychologist, as appropriate.

Pupils Transferring:

Pupils may transfer from other gaelscoileanna to the school, subject to school policy, available space and in some cases, the approval of the Department of Education and Science.

The Board of Management recommends that children do not transfer to the school from a Non-Gaelscoil/Gaeltacht area once the child has completed First Class.

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Formal teaching of English as a subject:

English will be taught formally as a subject in the 3rd term of Senior Infants.

Review:

This policy and its contents may be reviewed by the Board of Management at any time, and must be reviewed by the school partners in the school year 2014/2015
This policy and its contents was accepted as school enrolment policy at a meeting of The Board of Management on

Signed:
(Cathaoirleach)

Witness: **Date** :