

SUPERVISION POLICY

Introduction

This policy was drawn up by the staff and circulated to the Parents' Association and to the members of the Board of Management (BoM) for observations and feedback.

Rationale

Our aim is to provide a safe place for all the children in our care to learn and play. As teachers we accept the duty of care which devolves to us. In Gaelscoil Cois Feabhail we make every effort to ensure that the children given into our care are adequately supervised.

Roles and Responsibilities

The School Principal is responsible for drawing up and updating the Supervision Rota, which is made known to each person on the rota. In the event of a planned absence the person arranges for the next person on the rota to swap supervision duties. In the event of an unplanned absence the principal arranges for the next person on the rota to supervise.

Policy Statement

During Break Time one teacher supervises the yard. On wet days each teacher remains in the classroom with his/her class. The Rules for the yard are revised and reviewed regularly and are well known and repeated often to the children. All classes have copies of the relevant rules. When the pupils are outside the person on yard duty remains with classes until they have all been picked up by their own teacher.

The school will open to receive pupils at 9.10 a.m. No responsibility is accepted for pupils arriving before that time except for children who avail of bus transport. The children will gather in the large room in the Club House. They will be collected by their class teacher and brought to their classrooms. Classes will commence each day at 9.30 a.m. Classes will end each day at 2.00 p.m. (infants) and 3.00 p.m.

(all other classes). Teachers will ensure an orderly dismissal and that all classrooms are vacated at this time. Parents who wish to have their children escorted home should make their own arrangements to have them met at the correct time and place. The person to escort them should be at the classroom door not later than 2.00 p.m. (infants) and at the school gates no later than 3.00 p.m. (all other classes), as the school cannot accept responsibility for the supervision of children after that time.

Ratification

Ratified by the Board of Management on _____

Chairperson

Date

Review:_____